

MFC Capstone Presentation Evaluation**Presenter:****Evaluator:**

Criteria	Score (0-10)
Objectives: Were the goals clearly stated?	
Body of presentation: Was information well explained and relevant?	
Conclusions / Recommendations: Did they relate to the presentation objectives/content?	
Organization: Was there a logical flow to material and information?	
Creativity: Originality of ideas	
Use of visual aids: Good use of audiovisual equipment? Table/figures of high quality and well explained to audience?	
Handling of questions and discussion period: Were the questions well answered? Did speaker develop ideas and stimulate debate?	
Targeted at audience: Was the material presented at an appropriate degree of detail for the audience?	
Presentation skills: Presence, clarity, easy to hear, appropriate pacing, confident speech, etc.?	
Time management: Was the talk delivered within allotted time (12-15 min.)? If Yes , assign a value of 10; if No , deduct 1 mark for each minute over time	
TOTAL (/100)	

FOR3008 - 2021

Comments